


Change the Nature and Color of Buttons

Introduction: The goal of this help guide is to provide faculty with directions for changing the look of the buttons. The default color is orange (). You may leave the default or change the colors and texture. A summary of keystrokes is also provided to the right.

Summary of Keystrokes

Access **Blackboard** and **Login**. Select your **course**.

1. Click **Control Panel**
2. Click **Course Design** in Course Options area.
3. Click **Course Menu Design** link.
4. Select **Menu Style**.
5. Select **Style properties, Button shape, and Button style**.
6. Click **Submit** button, click **OK** and **OK**.

HINT: Here are a few examples:



Access **Blackboard**, **login** and select your **course**.

CHANGE THE BUTTONS

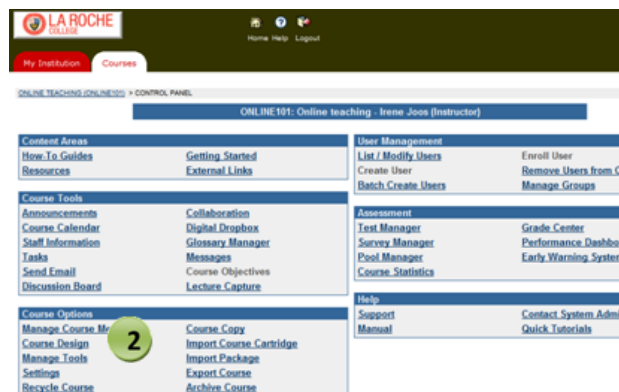
1

Click the **Control Panel**.



2

Click **Course Design** in Course Options area.



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3

Click **Course Menu Design** hyperlink.



4

Select a **Menu Style** (buttons or text).

5

Select **Style properties** (solid, texture, or stripped). Select **Button shape** (rounded corners, rectangular, or rounded edges). Select **Button Style** (pick from one of the many color options).



6

Click the **Submit** button. Click **OK** and **OK** to accept the changes and go back to the Control Panel

HINT: If you select Text in option 1, your choices will be Select the background color and Select the text color.